

## Job Description

### Position:

Associate - Investment Team

### Position Overview:

The Associate will be a member of the Investment Team. The Investment Team is responsible for sourcing, underwriting, and executing new deals for Rockbridge, looking for investments that represent strong risk adjusted returns. Additionally, the Investment Team is responsible for maximizing the return on every investment, supporting the transactional life cycle including re-financings, dispositions, and other value enhancing opportunities on existing investments.

The Associate must be a motivated self-starter and team player who enjoys contributing to an organization. Strong analytical skills, a passion for learning, and a drive for exceptional results are essential qualities. The Associate should be a problem-solver who enjoys challenges and varied responsibilities at a fast-growing and dynamic organization, with a proven track record of high achievement.

### Key Responsibilities:

- Participate in underwriting, due diligence, and structuring of investments
- Manage internal and external parties in evaluating deals
- Identify key merits and risks of a deal
- Produce thoughtful work product that facilitates decision making
- Take ownership in certain aspects of transaction process (both buy side and sell side)
- Develop investment committee presentations
- Support deal execution including documentation and closing procedures
- Form strong relationships within hospitality and finance industries
- Mentor / develop junior deal members

### Job Requirements:

- 4-8 years of relevant experience in hotel investing, underwriting, and/or financial analysis
- Team player; ability to work collaboratively with multiple team members
- Strong financial modeling and analytical skills
- Strong written and verbal communication skills
- Self-motivated, detail-oriented, well-organized and results-driven professional
- Manage multiple priorities, work under deadlines, handle short term and long term objectives
- Dependable judgment and impeccable integrity while interfacing with our various partners
- Business travel required
- MBA preferred but not required
- Hospitality experience preferred but not required

### Company Overview:

Rockbridge is an investment platform with nearly two decades of experience investing in real estate and operating companies. We've made over 200 investments in 38 states in transactions worth approximately \$5 billion. Through our deep in-house experience and strong relationships, we have delivered a long track record of attractive risk-adjusted returns across multiple cycles. For additional information about Rockbridge, visit [www.rockbridgecapital.com](http://www.rockbridgecapital.com).

### Contact Information:

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