

**Position:**

Analyst – Asset Management

**Position Overview:**

The Analyst will perform various financial and market analyses to support Rockbridge's Asset Management team. In a hands-on, collaborative environment, the Analyst must be a motivated self-starter and team player who enjoys contributing to an organization. Strong analytical skills, a passion for learning, and a drive for exceptional results are essential qualities. The Analyst should be a problem-solver who enjoys challenges and varied responsibilities at a fast-growing and dynamic organization, with a proven track record of high achievement.

**Key Responsibilities:**

- Assist in the review of potential transactions and perform financial analysis related to hotel operations, risk management, economic returns, and exit strategy for Rockbridge's investments
- Understand and analyze competitive hotel markets, particularly with respect to how Rockbridge's investments may be influenced by distinct market dynamics
- Perform various monthly reviews of P&L and balance sheet, revenue management / group booking review, and STR reports
- Work closely with the more senior Rockbridge Asset Management team members to conduct due diligence and property inspections related to Rockbridge investments
- Monitor and process funding requests related to capital expenditures, renovation and construction projects, and coordinate with senior lenders and third-party monitoring firms
- Organize, analyze, and assimilate due diligence information to be presented to the Rockbridge Investment Committee; prepare investment committee packages
- Review and understand various legal document provisions to ensure loan covenant compliance
- Support and collaborate with Rockbridge's Accounting, Capital Markets, Legal, Loan Servicing, and Investment teams

**Job Requirements:**

- 4-year degree in Hospitality Administration, Finance, Real Estate, or related area
- Entrepreneurial individual with a high level of intellectual capacity, curiosity, and integrity
- Ability to excel in a fast-paced collaborative environment
- Excellent interpersonal, organizational, and communication skills
- Strong analytical ability
- Attention to detail
- Flexible and adept at multi-tasking in a deadline-sensitive environment
- Highly motivated for success
- Strong computer skills, particularly Microsoft Excel, Word, and PowerPoint
- Good working knowledge of various financial statements

**Company Overview:**

Rockbridge is an investment platform with nearly two decades of experience investing in real estate and operating companies. We've made over 200 investments in 38 states in transactions worth approximately \$5 billion. Through our deep in-house experience and strong relationships, we have delivered a long track record of attractive risk-adjusted returns across multiple cycles. For additional information about Rockbridge, visit [www.rockbridgecapital.com](http://www.rockbridgecapital.com).

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